

**09[ONTARIO ASSOCIATION OF ARCHITECTS  
Council Meeting of September 18, 2025 at approx. 11:00 a.m.**

**Meeting # 301**

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

**4 mins 1.0 AGENDA APPROVAL**

**1 min 1.1 Declaration re. Conflict of Interest**

**2.0 APPROVAL OF MINUTES**

**4 mins 2.1 Draft minutes of the June 19, 2025 Open Council Meeting (see attached)**

**2 mins 3.0 BUSINESS ARISING FROM THE MINUTES**

**4.0 ITEMS FOR REVIEW AND APPROVAL**

**2 mins 4.1 2026 Council Meeting Dates and Annual General Meeting Date (see attached)** Executive Director  
*It was moved by ... and seconded by... that the 2026 Council meeting dates be approved as circulated.*

**7 mins 4.2 2026 Conference Program and Schedule (see attached)** Manager Finance  
*It was moved by... and seconded by... that the draft program and schedule for 2026 OAA Conference be approved, while recognizing elements may evolve as further planning takes place.*

**7 mins 4.3 OAA/OGCA Take Over Procedures (Document 100-2025) and sunseting of OAA/OGCA Document 100-2018 and A Guide to Closeout Procedures (see attached)** VP Yeung  
*It was moved by Yeung and second by.... that Council endorse the new OAA-OGCA Document No.100-2025 as presented to Council on September 19, 2024; and direct the withdrawal of OAA/OGCA Document No.100-2018 (as reissued 2019) and A Guide to Project Closeout Procedures (Dated November 2010).*

**7 mins 4.4 Revised OAA Practice Tip 36.3 – Energy Efficiency for Housing – Prescriptive Compliance (see attached)** VP Yeung  
*It was moved by Yeung and seconded by .... That Council endorse the revised OAA Practice Tip PT.36.3 OBC SB-12 Energy Efficiency for Housing – Prescriptive Compliance as presented to Council on September 18, 2025.*

**7 mins 4.5 OAA Council Policy – AI Usage (see attached)** Governance Committee  
*It was moved by... and seconded by... that Council approve the AI Usage Policy.*

**7 mins 4.6 OAA Council Policy – Exemption Requests to Council – Submission Guidelines (see attached)** Registrar  
*It was moved by... and seconded by...that Council approve the Council Policy - Submission Guidelines for Exemption Request to Council as well as the updates Statutory Framework document.*

*It was moved by... and seconded by...that Council approve the sunseting of the existing Council Policy – Exemption Requests issue date January 11, 1996.*

**5.0 ITEMS FOR DISCUSSION**

**6.0 REPORTS**

## Open Council Agenda

1 min	6.1	Report from the President – Activities for the months of June-September ( <i>see attached</i> )	President
1 min	6.2	Report from the Executive Director ( <i>see attached</i> )	Executive Director
1 min	6.3	Report from the Registrar ( <i>see attached</i> )	Registrar
	6.4	Report from the Senior Vice President and Treasurer	SVP & Treasurer
5 mins	6.4.a	Financial Statements for 9 months ending August 31, 2025 ( <i>see attached</i> )	
	6.5	Committee Reports	Committee Chairs
1 min	6.5.a	Communications & Public Education Committee – Update ( <i>see attached</i> )	VP Spiegel
1 min	6.5.b	Governance & HR Committee - Update ( <i>see attached</i> )	SVP & Treasurer
1 min	6.5.c	OAA Building Committee- Update ( <i>see attached</i> )	SVP & Treasurer
1 min	6.5.d	Practice Resource Committee (PRC) – Update ( <i>see attached</i> )	VP Yeung
1 min	6.5.e	Policy Advisory Consultation Team (PACT) – Update ( <i>see attached</i> )	Immediate Past President
	<b>7.0</b>	<b>ITEMS FOR INFORMATION</b>	
	7.1	Final Report on 2025 Conference Ottawa ( <i>see attached</i> )	Manager, Finance
	<b>8.0</b>	<b>OTHER BUSINESS</b>	
	<b>9.0</b>	<b>DATE OF NEXT MEETING</b>	
	9.1	The next regular meeting of Council is Friday, November 28, 2025 at 9:30 a.m. at the OAA Headquarters, Toronto, Ontario.	
	<b>10.0</b>	<b>ADJOURNMENT</b>	